





## ORGANISING A STUDENT-LED CONFERENCE

WHY? HOW? WOW!





# OPSP 2021 A FULFILLING EXPERIENCE



- 13-14th April 2021
- Hosted on Zoom and gather.town
- 100 participants
- 30 presenting PhD students
- 10 invited speakers
- International audience

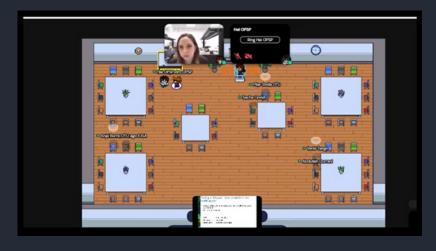
#### **TALKS**



#### **POSTER SESSON**



#### **WORKSHOPS**









### COMMUNITY



### **NETWORK**



### **EXPERIENCE**

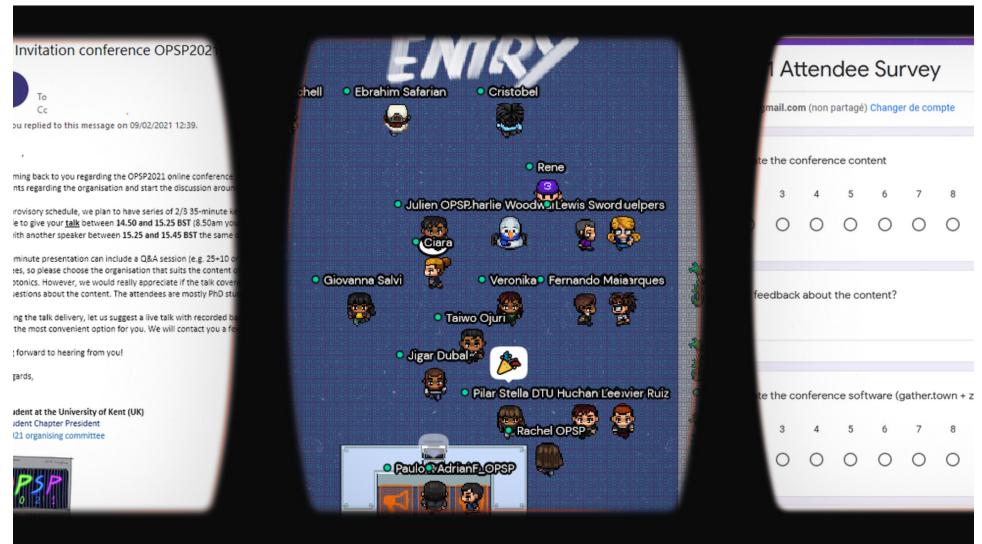






### - WHAT LIES AHEAD -





#### **BEFORE**

#### **DURING**

#### **AFTER**

Contact speakers Find venue

Schedule

Call for abstracts
Communication

Organisation
Cooperation
Communication

Feedback Recordings Communication



### - PLAN -





#### **BEFORE**

Contact speakers

Find venue

Schedule

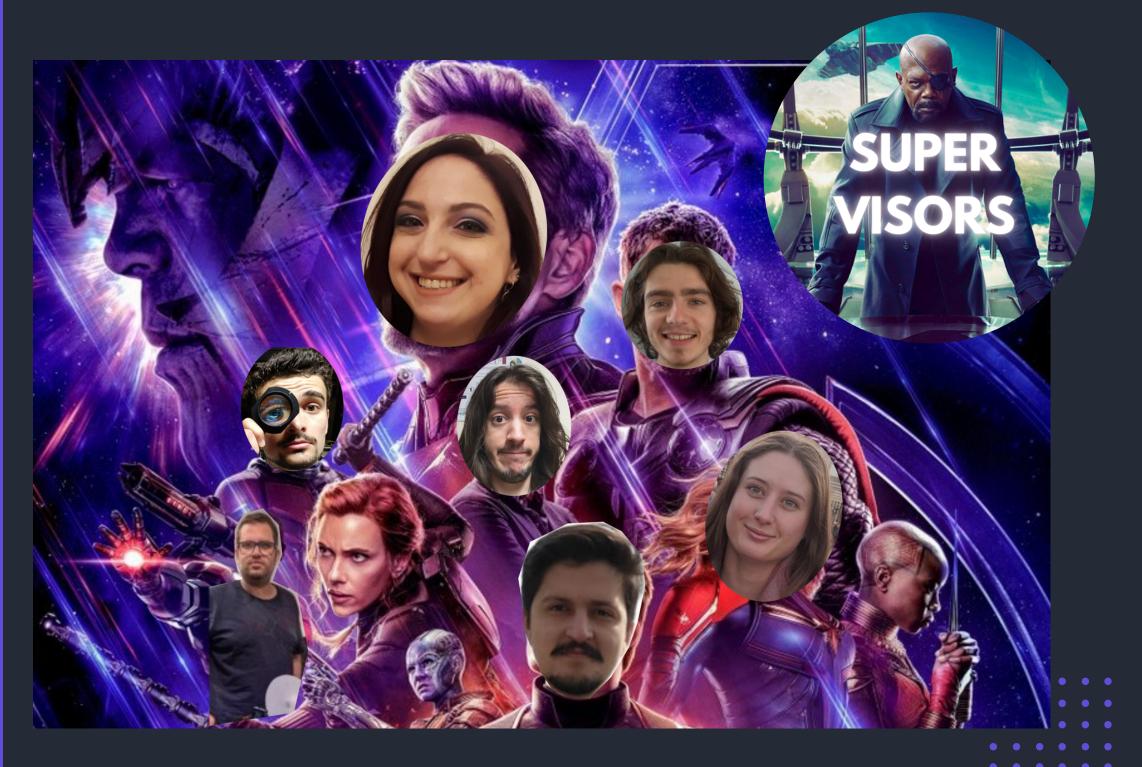
Call for abstracts

Communication



### BUILD YOUR TEAM







THE MORE THE MERRIER

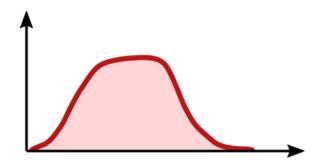




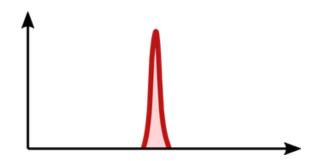
### DEFINE YOUR SCOPE







### **TARGETED**



## Optics and Photonics

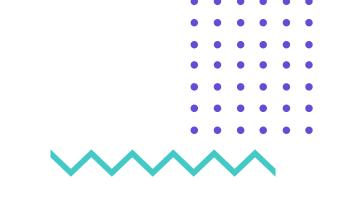
- Higher reach
- Snapshot of advances in field
- Cross-disciplinary work

## Mode locking techniques

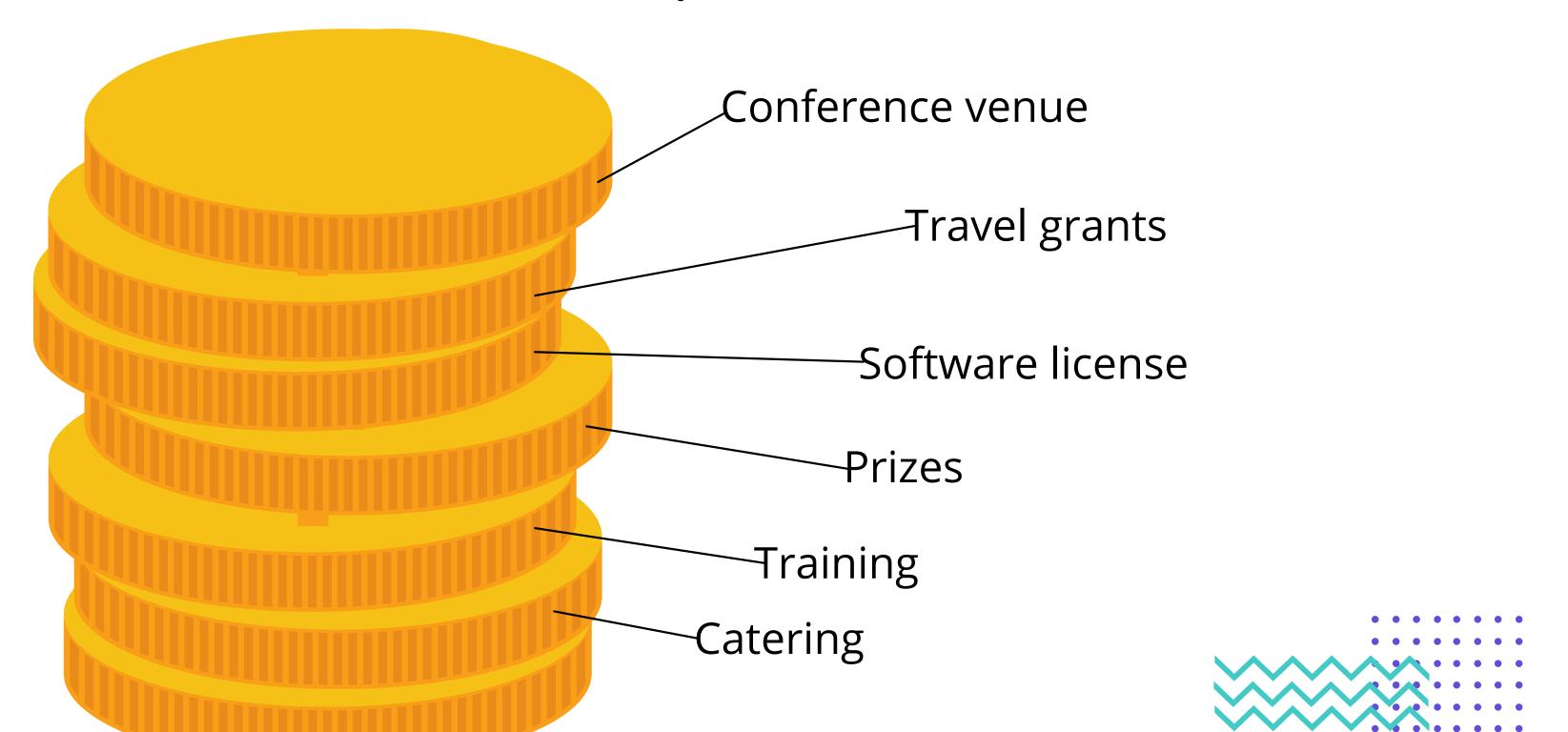
- In-depth discussion
- More community impact



- Less engagement/questions
- Accessibility



## FUNDING WHAT FOR?



### FUNDING MONEY MAKES IT £ASIER







**UNIVERSITY** 

Outreach budget

# FUNDING MONEY MAKES IT £ASJER SPIE.



### OPTICA OSA

Global Meeting Grants
Special program grant

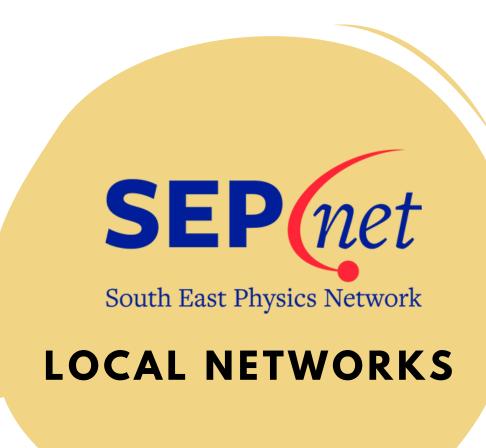






### FUNDING MONEY MAKES IT £ASIER







### FUNDING NO MONEY?









Keynote talks

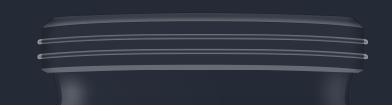
Student talk

Poster session









Workshops



Industry fair













The classic









The industry focused









The skills oriented









The bad idea

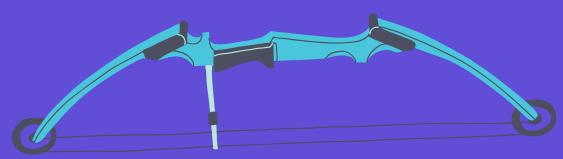




### TARGETS









STUDENT SOCIETIES



NEWSLETTERS SOCIAL MEDIA

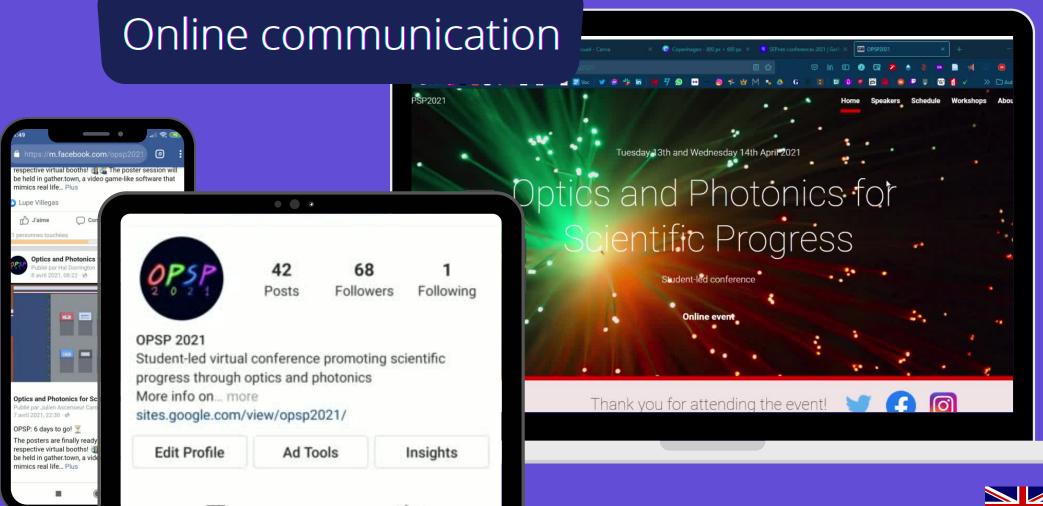


INFORMATION
BOARDS/SCREENS









University networks























Someone that knows them

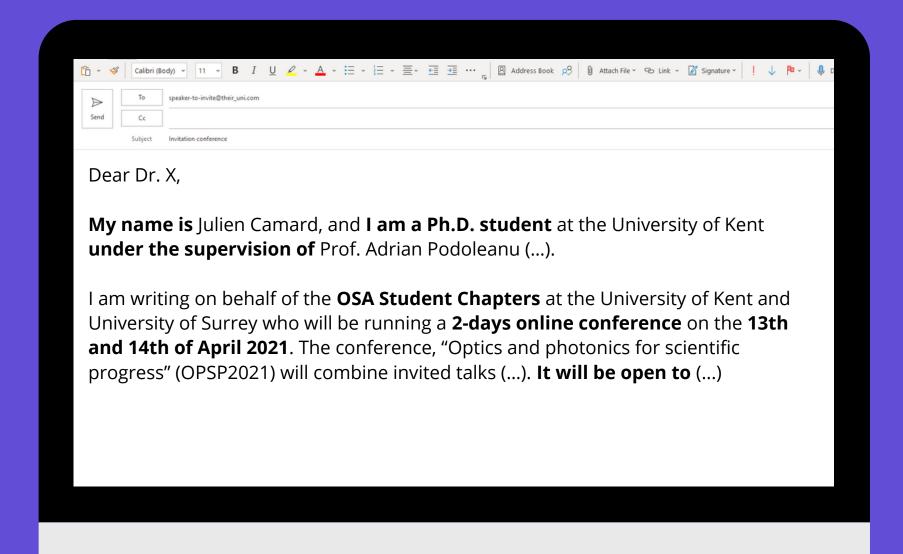




### SPEAKERS







#### **INTRODUCE**

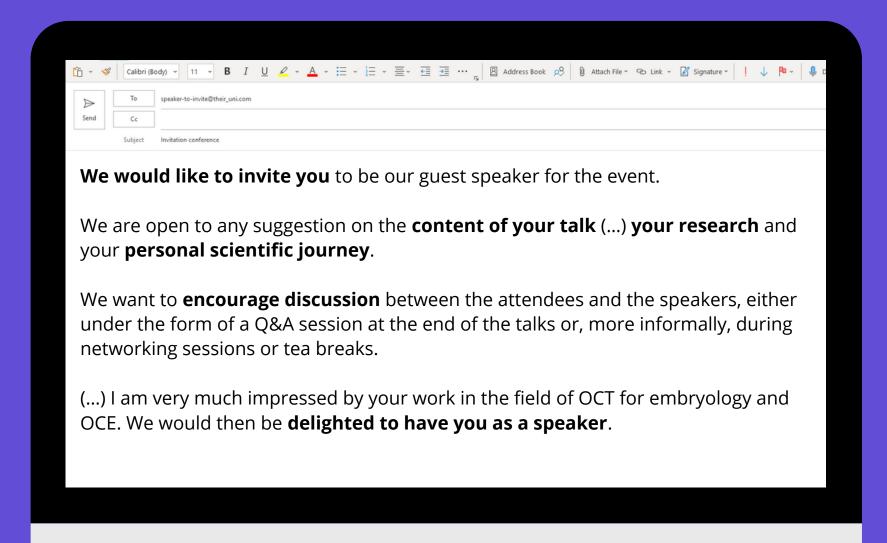
**YOURSELF YOUR TEAM YOUR EVENT** WHEN? WHERE? WHO?



### SPEAKERS







**INVITE THEM** 

**CONTENT** 

**YOUR VISION** 

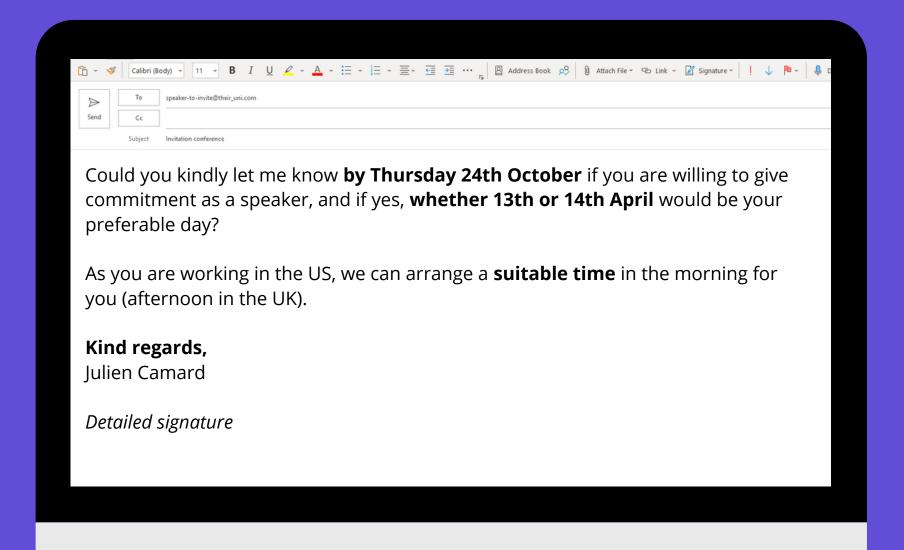
**MAKE IT PERSONAL** 



### SPEAKERS







**DEADLINE** 

**GIVE CHOICE** 

MIND TIME ZONES

**GREETINGS** 







### GET PEOPLE TO JOIN

### **STUDENTS**

Call for abstracts

Topics? Prize?



#### For scientific progress

2 days of talks, workshops, posters, networking.. By students, for students!



#### **ONLINE CONFERENCE**

Are you a PhD or Master student doing research in **OPTICS** or **PHOTONICS**?

Submit an abstract today to present a **POSTER** (check below)!

Your poster



#### A POSTER SESSION to

share and get feedback on your research and communication skills

A series of WORKSHOPS

INSPIRING

TALKS by

academics and

industrials

to choose from with a focus on skills and employability

**HOW TO** Submit a poster abstract?



- DOWNLOAD THE ABSTRACT TEMPLATE
- FILL IN THE FORM AND RELAX

#### You have **SKILLS TO SHARE**?

Send us your workshop idea by email and get a chance to LEAD YOUR OWN WORKSHOP at the conference! More info on our website!

#### Any questions?

Visit sites.google.com/view/opsp2021 or contact opsp2021@gmail.com for more information. Looking forwarding seeing you at the conference!



@opsp2021



@opsp2021

@opsp2021



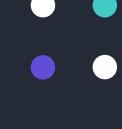












### GET PEOPLE TO JOIN

### **STUDENTS**

### **Call for abstracts**

Clear instructions
Audience
Template
Word limit
Deadline



#### Title of your Abstract for OPSP 2021

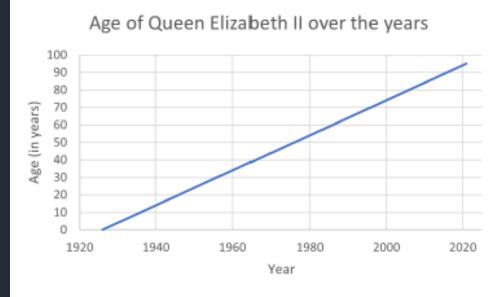
A. Author-surname<sup>1,\*</sup>, B. Author-surname<sup>1,2</sup>

Affiliation Number 1, Somewhere, Country
 Affiliation Number 2, Somewhere (else), (Another) Country
 \* E-mail@abc.com

**Abstract:** Please limit your abstract to 100 words. Please submit your abstract by sending a o following this template to opsp2021@gmail.com by January 15<sup>th</sup>, 2020.

When submitting your contribution to opsp2021@gmail.com, make sure that the .pdf you su ing file name structure: 'surname\_firstname.pdf'. Thank you for following these guidelines. member of an institution belonging to the SEPnet network, please contact us at opsp2021@g Confirmation of acceptance of papers will be communicated to the contact author on each page.

The conference will be held in the University of Southampton between the 12<sup>th</sup> and 14<sup>th</sup> of A ture inspiring talks by academics and industry representatives, a poster session to share and research and communication skills, a series of workshops to choose from with a focus on ski



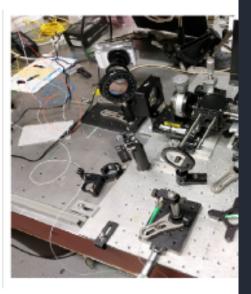


Figure 1: (a) This is an example caption. (b) This is an example caption

Please do not exceed 1 page. We are looking forward to meeting you in Southampton in Approximately evaluated by the program committee and notifications will be sent to the contact authors.

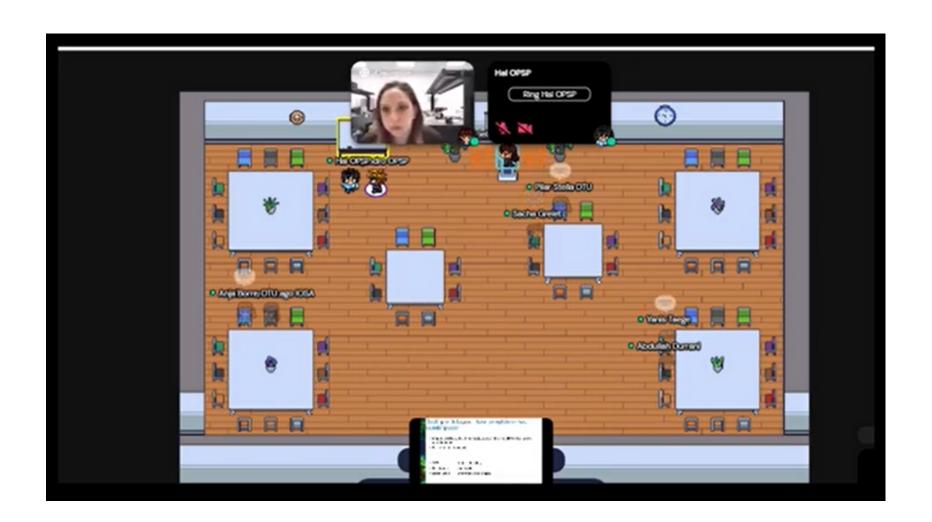
#### References

- J. Smith, J. Doe and A.N. Other, "Really excellent semiconductor laser research," Laser Type Jo 1-11 (2019).
- [2] A.N. Other, et. al, "Paper with more than 3 authors," Excellent Journal, vol. 1, no. 1, pp. 1-11 (2)



#### - PLAN -





### **DURING**

Organisation
Cooperation
Communication





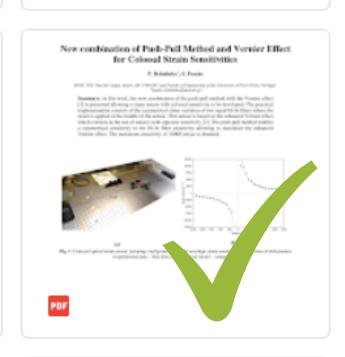
### GET PEOPLE TO JOIN

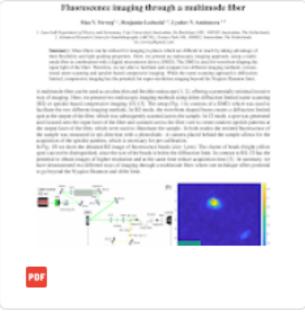
### **STUDENTS**

Selection strategy
Feedback?
Poster instructions

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From real lens design to simulation in SimVis Gekko

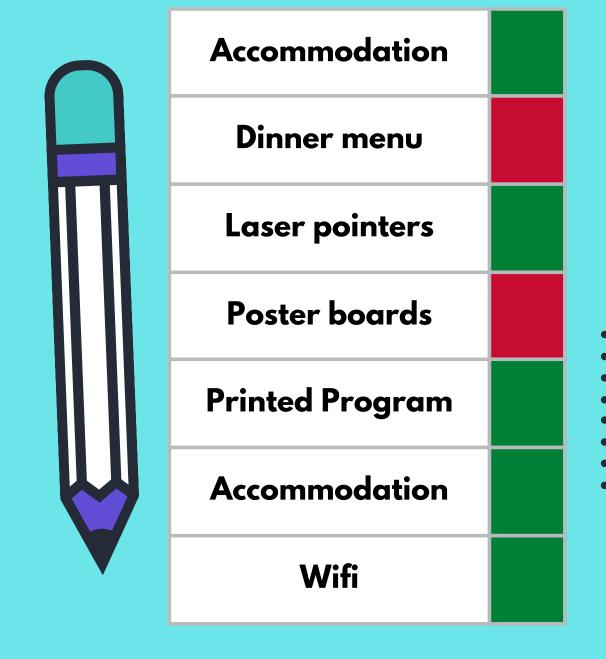
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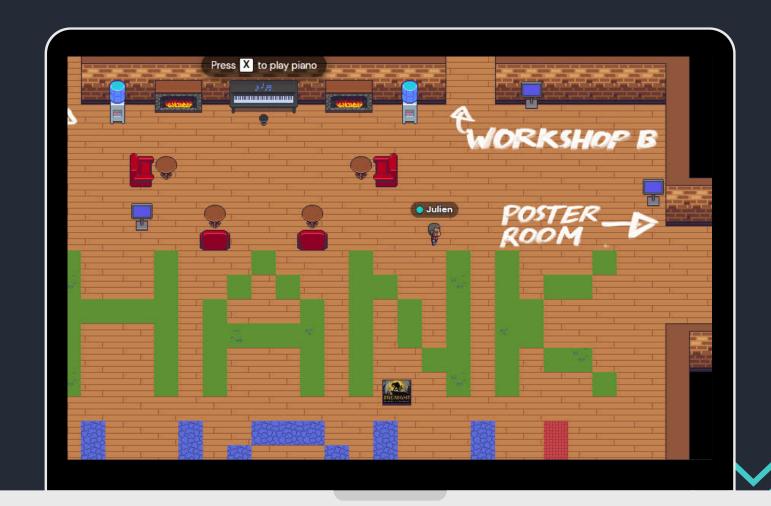
## PRE-CONFERENCE CHECKLIST





### ONLINE? HAVE A GO!







### CONFERENCE OPENING: PLAY IT SMART



Program presentation
Warm welcome
Honorary speaker

### SPEAKER INTRODUCTION



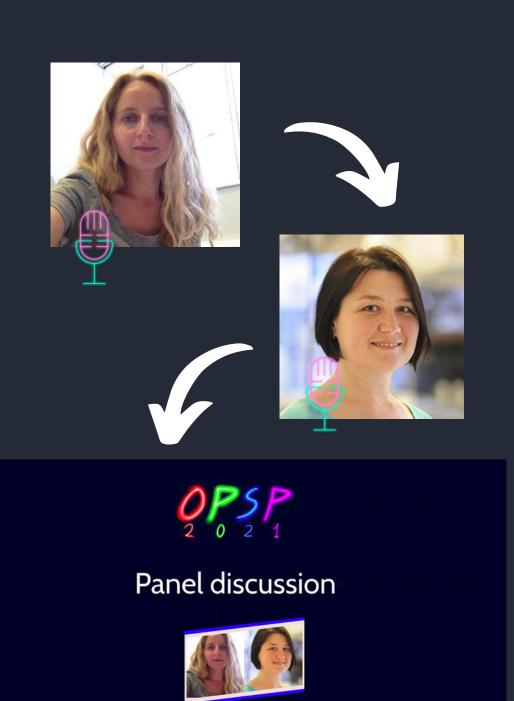
University
Area of expertise
Background
Publications
Distinctions
etc.













14<sup>th</sup> April 2021, afternoon session Francesca Palombo, Irina Lari-



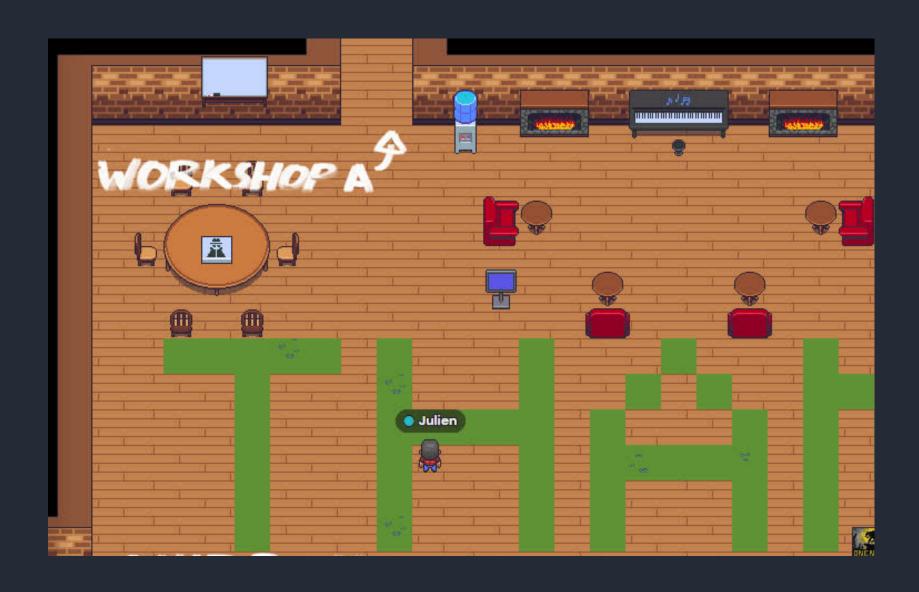
PANEL DISCUSSION

14th April 2021, afternoon session

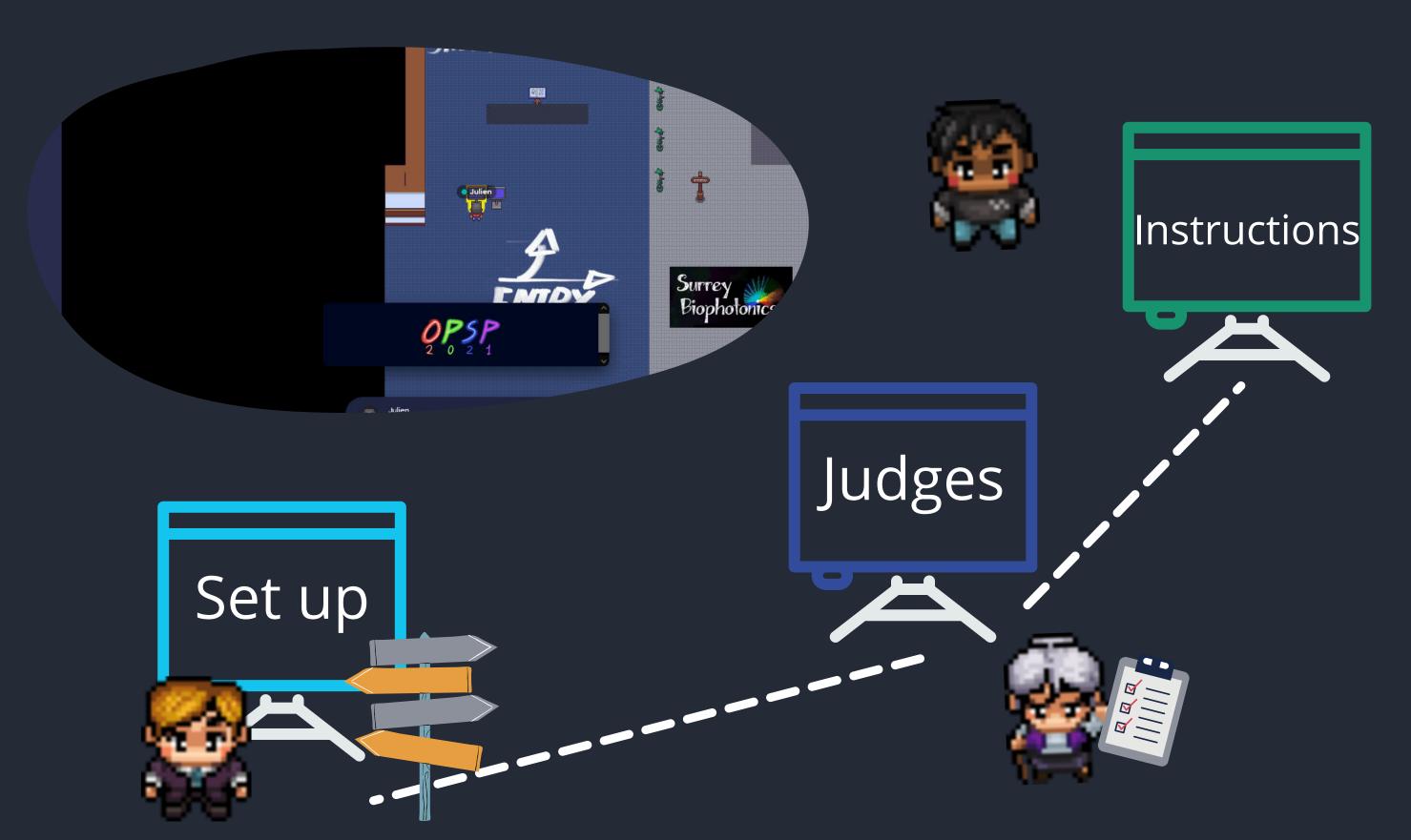
1 QUESTION READY

### WORKSHOP TIPS

### Environment-dependent



### POSTER SESSION



#### - PLAN -



#### 13th -14th April 2021 - Two days of talks, networking and workshops

An event organised by two student chapters of the Optical Society (of America)- (OSA), representing the Applied Optics Group (AOG) at the University of Kent and the BioPhotonics Group at the University of Surrey, took place on April 13th and 14th, and supported by the South – East Physics Education Network (SEPnet) and the OSA.

Conference was opened by Professor David Sampson, Pro-Vice-Chancellor, Research & Innovation at University of Surrey and by Professor Shane Weller, Deputy Vice-Chancellor - Research and Innovation at the University of Kent that presented the two universities, their traditional links and congratulated the organizers.



### **AFTER**

Feedback Recordings Communication

# CONFERENCE CLOSURE





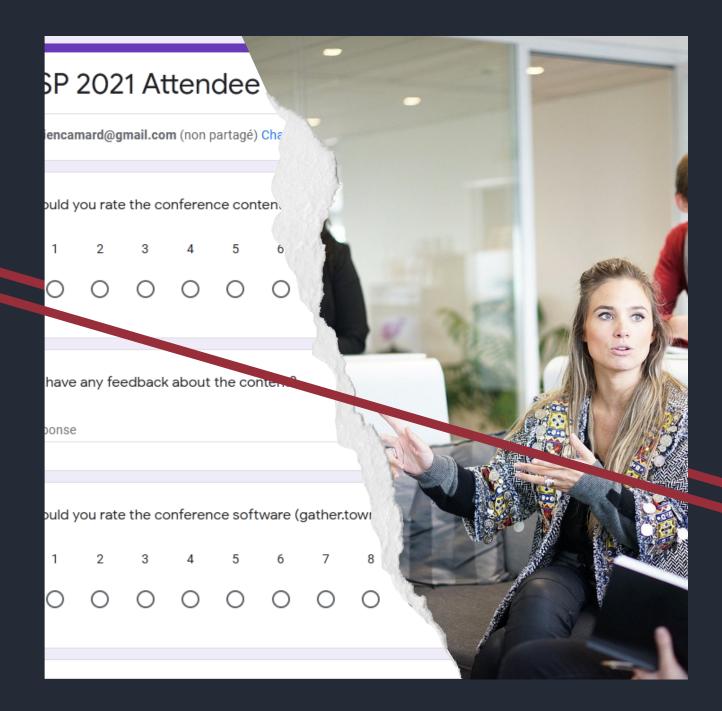






# FEEDBACK

Improve



Report

## "PRESS CONFERENCE"

University newsletter

Newspaper/ Magazine

Social media

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Dissemination (like today)



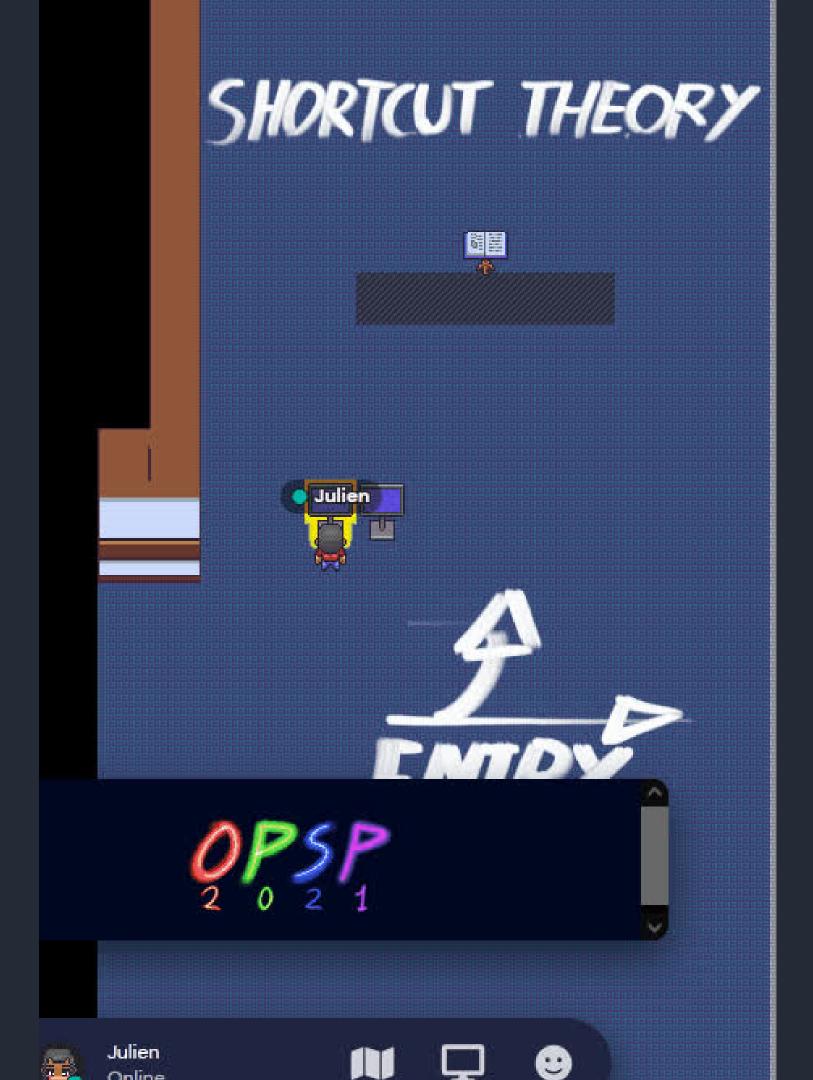
TIPS
THAT WILL BLOW
YOUR MIND!

...NUMBER 3 IS A KILLER!



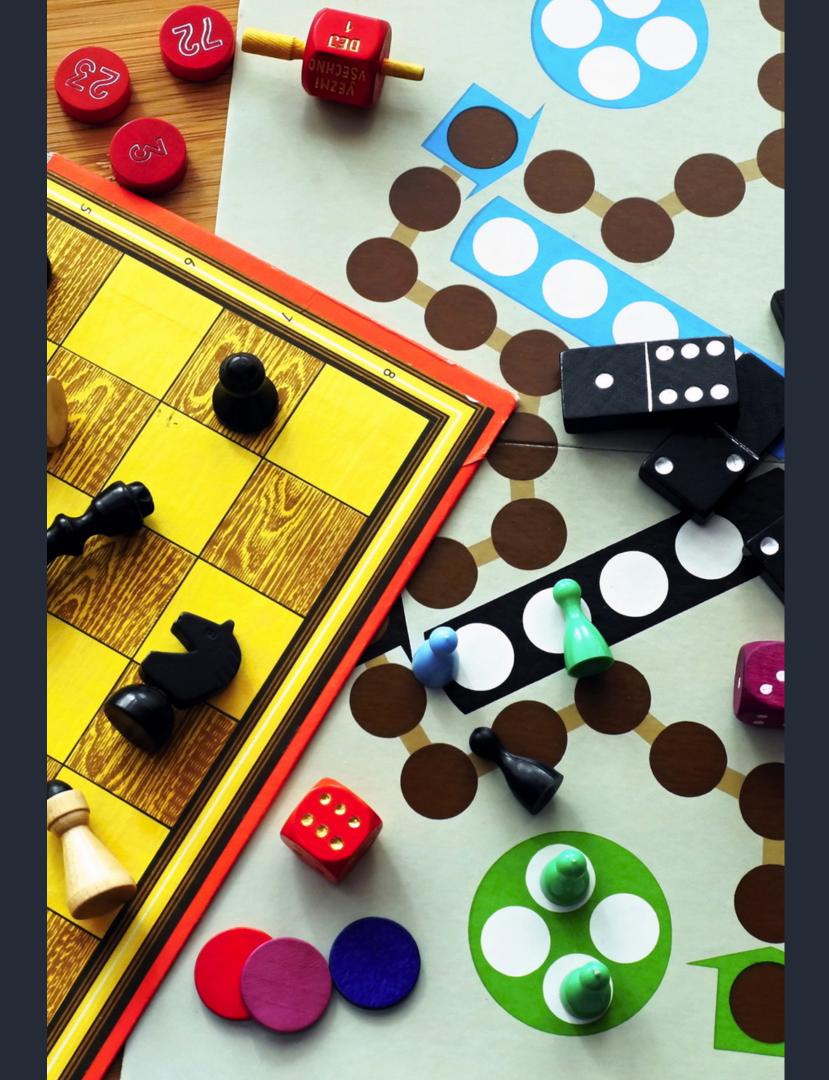


CLEAR INFORMATION



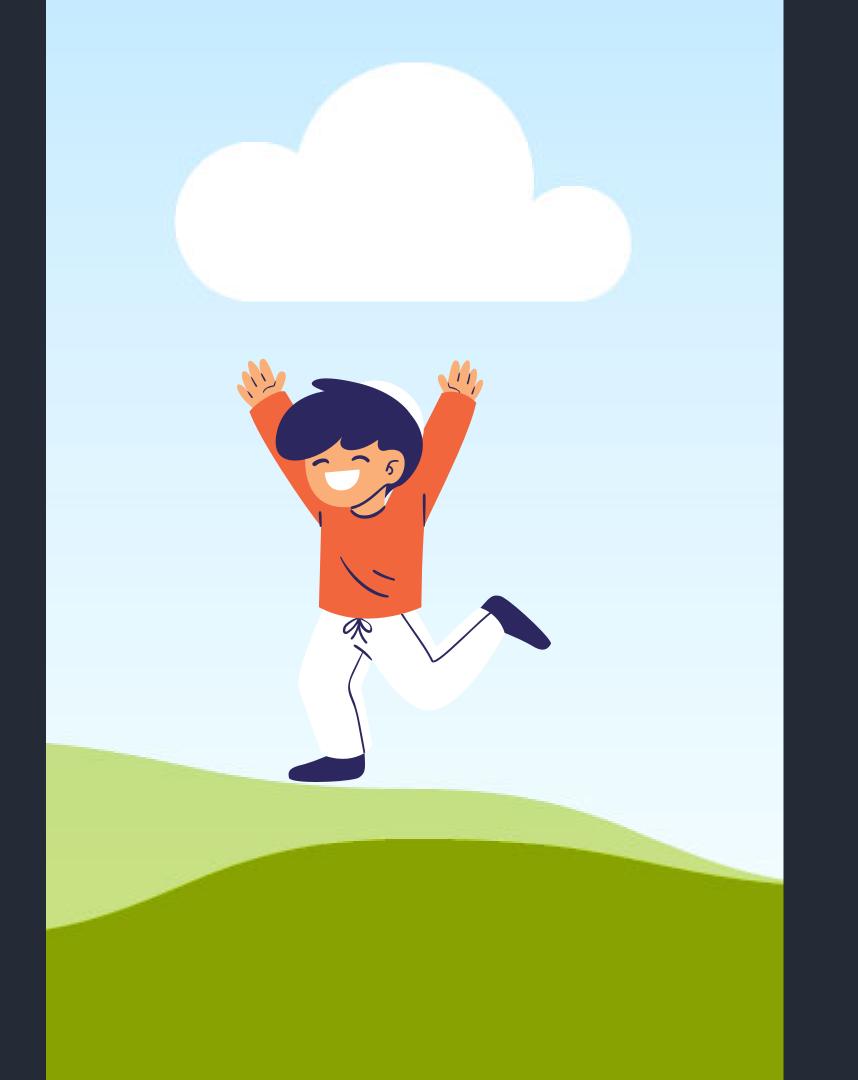


2 MAKE IT SOCIAL

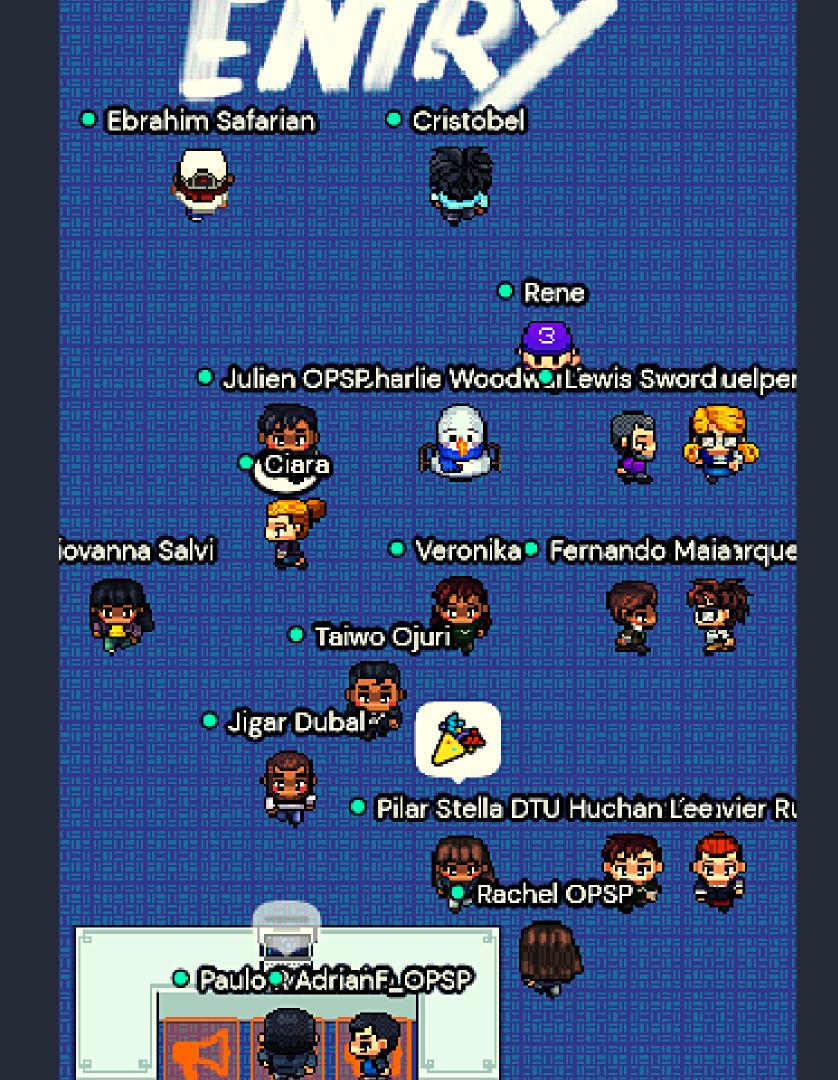


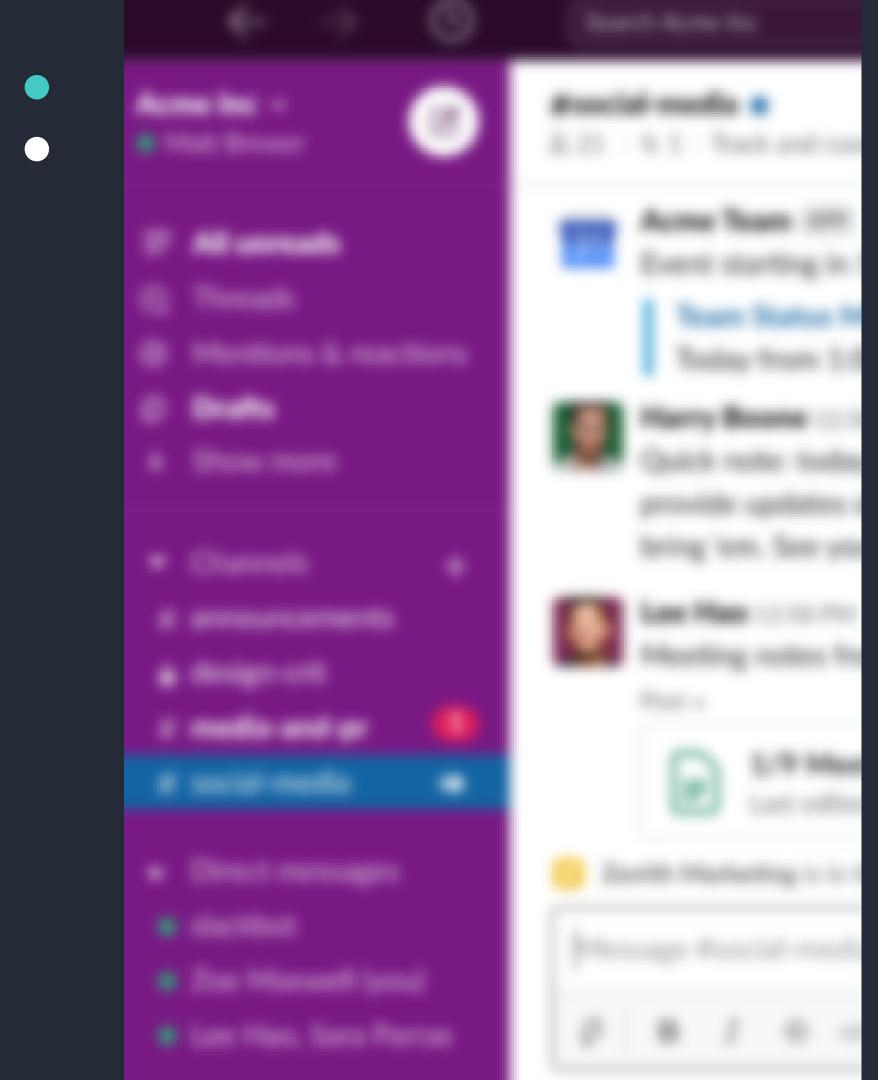


3
KEEP YOUR
TEAM HAPPY





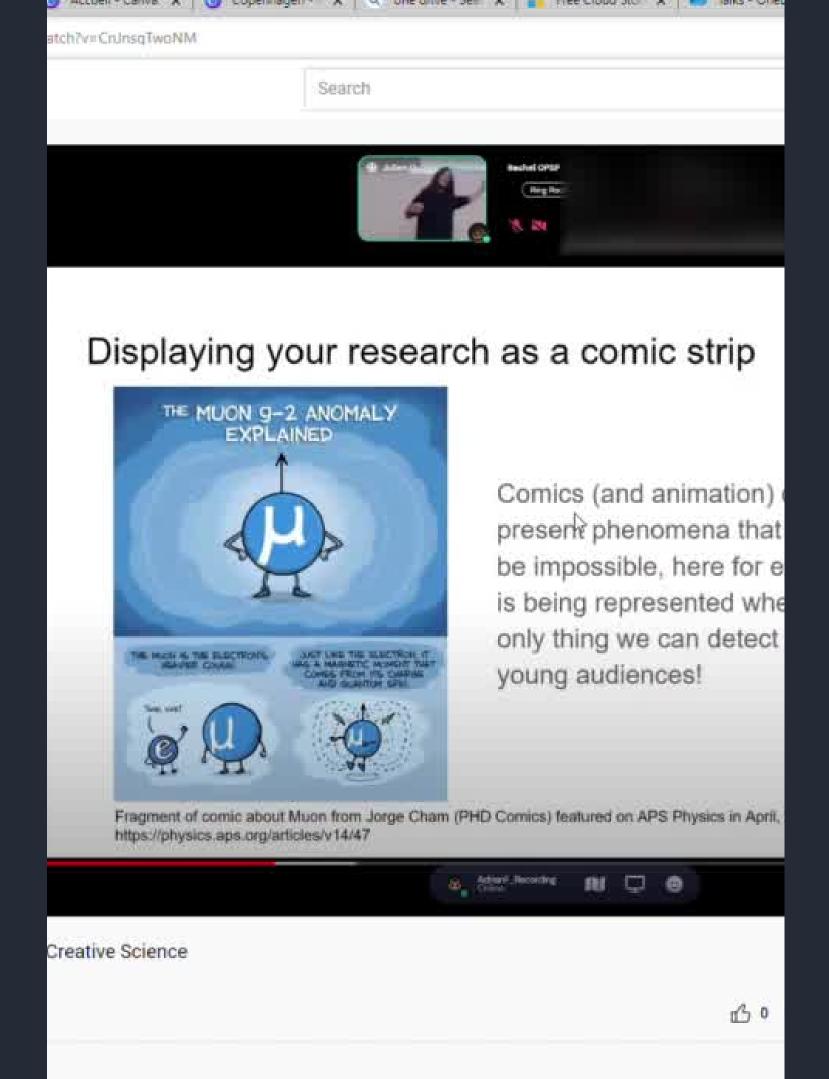






MONITOR
COMMUNICATION
CHANNELS









### TUSIND TAK FOR LISTENING

(LET'S CRACK OPEN A **COLD WEE ONE WITH** YA MATEYS)

